

**STEWART B. LANG MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
SEPTEMBER 3, 2025**

IN ATTENDANCE: Jerry Hunter, MaryAnne Adams, Anne Baldwin, Don Thompson, Jackie Tyler, Kathy Klinger, Gayle James

ABSENT: Monica Krupathe

The meeting was called to order and the Pledge of Allegiance was said. The agenda was adopted. All necessary documents were previously emailed to members or were handed out.

A motion to approve the August minutes was made by Jerry. Second: MaryAnne. Approved.

The director's report was reviewed.

The treasurer's report was reviewed. Anne made a motion to approve the treasurer's report. Second: Jackie. Approved.

COMMITTEE REPORTS:

Facilities: Jerry & Don Comfort Windows gave an estimate of \$6,430.59 to replace the front windows. Jason Kingsbary construction will come to give us an estimate. We will also get an estimate from Pella Windows

The building will be power washed on September 14.

Planning: Jackie

Personnel: MaryAnne

Finance: Monica & Anne

Old business: none

New business:

Don made a motion to approve the revised financial policy. Second: Kathy. Approved.

The Records Policy, The Collection Development Policy, and the Reconsideration Policy's were reviewed and approved with out change.

The Personnel Policy will be reviewed at the October meeting.

Motion to adjourn was made by Jackie. Second: Anne. Approved.

Next Meeting: October 1, 2025 @ 6:00pm

Respectfully submitted:

Anne Baldwin