

STEWART B. LANG MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
AUGUST 7, 2023

In Attendance: Gayle James, Jerry Hunter, Anne Baldwin, Jackie Tyler, MaryAnne Adams

Absent: Emily Gorham, Monica Krupa

Member of the public: Lori Keysor

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members or were handed out, except a treasurer's report.

Secretary's Report: The July minutes were reviewed. Motion to approve: MaryAnne, second: Don

Director's Report: The director's report for July was reviewed

Treasurer's Report: There was no treasurer's report. The bills were paid.

Committee Reports:

Facilities: Jerry and Don. Thomas Short completed the small item repairs including: replacing a ballast and some ceiling lights, replacing the corroded pipes and faucet at the kitchen sink, installing the baby changing table and removing the old wall mounted AC unit.

Don made a motion to replace all the rest of the ceiling lights second: MaryAnne Approved. Thomas Short will do the work.

Planning: Emily and Jackie

Personnel: Mary Anne

Finance: Anne and Emily

New Business: The Conflict of Interest Policies were handed out and signed by those who were present. The secretary will keep them.

It was suggested that the "quiet study room" was no longer needed and that we could have the wall taken out to make it a part of the library. Thomas Short could do it for approximately \$4200.

Anne made a motion to have him to the work. Second: Don. Approved

Lori Keysor is willing to consider taking on the job of accountant for the library. She will look at our Quick Books and decide.

Motion to Adjourn: Don Second: MaryAnne Approved

Next meeting: September 11, 2023