## STEWART B. LANG MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING MINUTES May 1, 2023 @ 7:00

<u>In attendance</u>: Gayle James, Monica Krupa, Jerry Hunter, Emily Gorham, Anne Baldwin, Jackie Tyler, Don Thompson

Absent: Maryanne Adams

The meeting was called to order and the agenda adopted. Documents that weren't emailed were handed out.

<u>Secretary's report</u>: The minutes from April 10, were reviewed. Motion to approve: Jackie Second: Jerry approved <u>Director's Report</u>: Gayle talked about reading with the 4<sup>th</sup> grade at Cato School. <u>Treasurer's Report</u>: one wasn't prepared. Emily isn't sure she can continue. Jerry is reaching out to a potential bookkeeper. <u>Facilities</u>: Jerry Hunter <u>Planning</u>: Emily and Jackie <u>Personnel</u>: Maryanne <u>Finance</u>: Anne and Emily signed paperwork at the bank to be signatories.

<u>OLD BUSINESS</u>: Policy previews – code of conduct is fine as is. Form 990 – everything isn't submitted as of yet Don will serve on the facilities committee

NEW BUSINESS:

MOTION TO ADJOURN: Anne second: Jerry approved

Next meeting: June 5 2023