

STEWART B. LANG MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

December 5, 2022

In Attendance: Gayle James, Jim Dillon, Jerry Hunter, Mary Begley, Monica Krupa, Emily Gorham, Anne Baldwin, Cathy Wood

Absent: Maryanne Adams, Birgit Latray

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members.

Secretary's Report: The November minutes were reviewed.

Motion to approve: Jerry Hunter Second: Emily Gorham Approved.

Director's Report: The Director's Report for November was reviewed. Gayle also informed the Board that the NextEra Energy Co. had contacted her and was interested in making a monetary donation to the library. Following a discussion rather to accept or decline the donation, the Board decided it was best to decline their offer.

Treasurer's Report:

Motion to approve Treasurer's report and pay the bills for November: Motion: Jerry Hunter Second: Monica Krupa Motion approved.

Committee Reports:

Finance: Cathy & Emily: will continue to review Treasurer's reports.

Planning: Mary & Birgit

Personnel: Maryanne & Anne: are working on evaluations.

Facilities: Jerry & Jim

- Three estimates were reviewed for boiler purchase and installation. Tri County (Fulton) was chosen at a bid of \$8400. This company requires ½ of payment (\$4200) down and balance when completed. Motion to approve this plan and price arrangement: Jim Dillon Second: Anne Baldwin Approved
- Mary also suggested that our budget be increased by \$8400 to cover this expense.

Old Business:

- Outside bookkeeping service – open item. Emily will follow up with an interested person from Weedsport.
- Revise By-Laws to address trustee training – open item.
- Board member search – open item.
- Staff evaluations – open item.

New Business:

- Officers for 2023 will include:
President – Monica Krupa, Vice President - Jerry Hunter, Treasurer – Emily Gorham, Secretary – Anne Baldwin. Motion to approve: Jim Dillon Second Jerry Hunter New Approved.
- New Committee Assignments for 2023:
Finance – Monica & Anne, Planning – Emily, Personnel – Maryanne, Facilities – Jerry
- Reviewed Whistleblower Policy with no changes.

Motion to adjourn: Jerry Hunter Second: Jim Dillon Approved.

Next meeting: January 9, 2023

Cathy Wood

Secretary