

STEWART B. LANG MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

August 1, 2022

In Attendance: Gayle James, Mary Begley, Emily Gorham, Anne Baldwin, Maryanne Adams, Monica Krupa, Birgit Latray, Cathy Wood

Absent: Jim Dillon

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members.

Secretary's Report: The July minutes were reviewed.

Motion to approve: Emily Gorham Second: Monica Krupa Approved.

Director's Report: The Director's Report for June and July was reviewed.

Treasurer's Report:

Motion to approve Treasurer's report and pay the bills for June and July: Motion: Emily Gorham Second: Birgit Latray Motion approved.

Committee Reports:

Finance: Cathy & Emily: will continue to check Treasurer's reports.

Planning: Mary & Birgit: **Please note:** The Library's original charter was issued in 1926. **2026** will be the 100th anniversary of the charter. Planning is ongoing.

Personnel: Maryanne & Anne: Board vacancies.

Facilities: Jim & Jerry: Committee has asked for two estimates for list of repairs needed at library. Only one person has responded with a quote of \$2,500. See meeting agenda for list of jobs. Payment pending completion of jobs. Motion to accept estimate: Maryanne Adams Second: Anne Baldwin

Old Business:

- Parking lot repairs – waiting for cost information from village.
- Board member search – open item.
- Library promotion initiatives – open item.
- Questioning By-Laws and reducing number of board members.

New Business:

- Sexual Harassment Policy reviewed with revisions. Motion to accept policy with revisions: Monica Krupa Second: Anne Baldwin
- **Reminder:** Sexual Harassment Prevention Training for 2022: <https://www.fls.org/hr>
Training needs to be completed by October.

Motion to adjourn: Emily Gorham Second: Anne Baldwin Approved.

Next meeting: September 12, 2022

Cathy Wood

Secretary