

## September 12 2022 Board of Trustees Meeting Minutes

Present: Emily Gorham, Mary Begley, Maryanne Adams, Anne Baldwin, Jim Dillon, Monica Krupa and Gayle James

Absent: Jerry Hunter, Birgit Latray and Cathy Wood

The meeting was called to order and the agenda was adopted. Meeting documents were previously emailed to board members.

The minutes from the August 1 2022 meeting were reviewed. A motion to approve the minutes was made by Maryanne Adams, seconded by Anne Baldwin. The minutes were approved.

The director's report from August was reviewed and accepted. Maintenance items from the report will be added to the list of pending repair items. The board approves the library to close December 26 2022 (not a regular closed day). Gayle is working on an update of the Social Media Policy. Review of the policy is on hold until the revisions are complete.

The treasurer's report was reviewed. Mary reminded the board that our 2023 budget is due in November. A motion to approve and pay the bills was made by Monica Krupa and seconded by Emily Gorham. The report was approved.

Finance committee: Financial documents are being reviewed on a regular basis.

Planning Committee: No report at this time

Personnel Committee: Board member search was discussed.

Facilities Committee: The list of pending repairs was reviewed. The board is awaiting the estimate for the repairs.

Village update: The paving of the parking lot is scheduled for Wednesday September 14<sup>th</sup>, weather permitting.

Board member search remains an open item. The board is contemplating updating the By-Laws to reflect a reduced number of trustees.

The board was reminded to complete Sexual Harassment training.

The new trustee education requirement was discussed. The By-Laws will need to be updated to reflect the new requirement.

Motion to adjourn: Emily Gorham, seconded by Anne Baldwin.

Next meeting will be held October 3 2022 at 7:00 pm.

Gayle James, Director