

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

July 11, 2022

**In Attendance:** Gayle James, Jim Dillon, Mary Begley, Emily Gorham, Anne Baldwin, Maryanne Adams, Monica Krupa, Cathy Wood

**Absent:** Jerry Hunter, Birgit Latray,

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members.

**\*Please note** - There was no Board meeting held in June 2022 – lack of quorum.

We welcome Monica Krupa back to the Library Board filling a position previously held by Nancy Peckham. This term expires 12/23. Motion to approve: Anne Baldwin Second: Emily Gorham

**Secretary's Report:** The May minutes were reviewed.

Motion to approve: Mary Begley Second: Anne Baldwin Approved.

**Director's Report:** The Director's Report for May & June was reviewed.

**Treasurer's Report:**

Motion to approve Treasurer's report and pay the bills for May and June: Motion: Emily Gorham Second: Jim Dillon Motion approved.

**Committee Reports:**

**Finance:** Cathy & Emily: will continue to check Treasurer's reports.

**Planning:** Mary & Birgit: **Please note:** The Library's original charter was issued in 1926. **2026** will be the 100<sup>th</sup> anniversary of the charter. Planning is ongoing.

Discussion about matching Long Range Plan with weekly/monthly activities.

Suggestion was made to have a hard copy of Policy manual available which is now posted on Library web page.

Discussion continued about promoting Library interest and perhaps using lawn signs randomly throughout the villages reminding the public of summer children's programs, adult book clubs and other available activities.

**Personnel:** Maryanne & Anne: Board vacancies.

**Facilities:** Jim & Jerry: Roof repair completed, bathroom renovations nearly done.

**Old Business:**

- Parking lot & driveway repaving – no date yet.
- Land acquisition – village has not currently approved sale of land.

**New Business:**

- Sexual Harassment Policy reviewed.
- **Reminder:** Sexual Harassment Prevention Training for 2022: <https://www.flls.org/hr>  
Training needs to be completed by October.

Motion to adjourn: Maryanne Adams Second: Emily Gorham Approved.

Next meeting: August 1, 2022

Cathy Wood

Secretary