

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

April 4, 2022

**In Attendance:** Gayle James, Jim Dillon, Jerry Hunter, Emily Gorham, Anne Baldwin, Cathy Wood

**Absent:** Birgit Latray, Maryanne Adams, Mary Begley

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members.

**Secretary's Report:** The March minutes were reviewed.

Motion to approve: Jerry Hunter Second: Anne Baldwin Approved.

**Director's Report:** The March Director's report was reviewed.

There was information and discussion about the increase in overdrive cost. Previously we have contributed \$1100 to FLLS. It was agreed we would increase our contribution to \$1500.

Motion to increase contribution to \$1500: Anne Baldwin Second: Emily Gorham Approved.

**Treasurer's Report:**

Motion to approve Treasurer's report and pay March bills: Motion: Jerry Hunter  
Second: Emily Gorham Motion approved.

**Committee Reports:**

**Finance:** Cathy & Emily – A short review of Finance Committee meeting in March was given. 990 was reviewed and various accounts and options were discussed.

**Planning:** Mary & Birgit - **Please note:** The Library's original charter was issued in 1926. **2026** will be the 100<sup>th</sup> anniversary of the charter. Planning and anniversary discussions will continue.

Gayle spoke about the 100th Anniversary and the possibility of issuing a special Library Card to commemorate the event.

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**Personnel:** Maryanne & Anne – Board vacancy

**Facilities:** Jim & Jerry – Roof repair has been estimated at \$350. A motion was made to authorize Thomas Short Construction to do work. Motion: Jim Dillon

Second: Emily Gorham Approved.

GET\*ER\*DUN Home Improvement Service (Matt Laman) has submitted a proposal to do repairs and upgrades to upstairs bathroom at a total cost of \$5,375. Estimated cost of materials is \$1,500 and Labor is \$3,875. A motion to authorize the proposed repairs and proposed cost: Jim Dillon Second: Anne Baldwin Approved.

**Old Business:**

Approval of revised By-Laws and revised Financial Policy deferred.

**New Business:**

Members reviewed Annual Report to the Public.

Motion to approve Infectious Disease Control Policy: Anne Baldwin

Second: Emily Gorham Approved

Motion to adjourn: Jerry Hunter Second: Emily Gorham Approved.

Next Meeting: May 2, 2022

Cathy Wood

Secretary