

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

December 6, 2021

**In Attendance:** Gayle James, Jim Dillon, Jerry Hunter, Kitty Hayes, Anne Baldwin, Maryanne Adams (via phone), Mary Begley, Cathy Wood

**Absent:** Nancy Peckham (unexcused) Birgit Latray (excused)

The meeting was called to order and the agenda adopted. All necessary documents were previously emailed to members.

**Secretary's Report:** The November minutes were reviewed.

Motion to approve: Mary Begley Second: Anne Baldwin Motion approved.

**Director's Report:** The November Director's report was reviewed.

**Treasurer's Report:** The Treasurer's monthly report was presented and reviewed.

Motion made to approve report and pay the bills: Motion: Kitty Hayes Second: Jerry Hunter Motion approved.

### **Committee Reports:**

**Finance:** This committee has a vacancy.

**Planning:** This committee has a vacancy.

**Please note:** The Library's original charter was issued in 1926. **2026** will be the 100<sup>th</sup> anniversary of the charter. Planning and anniversary discussions will continue.

**Personnel:** New Board member search

**Facilities:** Parking lot repair is on hold pending legitimate pricing and land purchase option.

### **Old Business:**

- 2022 Budget including November adjustments was reviewed and approved. Motion to approve: Jerry Hunter Second: Jim Dillon
- Valve replacement on furnace

## New Business:

- Officer elections and trustee renewals are as follows:

### Elected Officers for 2022:

President – Jim Dillon Motion to approve: Anne Baldwin Second Jerry Hunter

Vice Pres. – Jerry Hunter Motion to approve: Kitty Hayes Second Anne Baldwin

Secretary – Cathy Wood Motion to approve: Anne Baldwin Second Jerry Hunter

Treasurer – Mary Begley Motion to approve: Jerry Hunter Second Kitty Hayes

### Trustee renewals:

Maryanne Adams with term ending December 2024 Motion to approve Kitty Hayes Second Jerry Hunter.

Trustee Anne Baldwin with term ending December 2024 Motion to approve Jim Dillon Second Mary Begley

- Committee assignments will remain the same.
- Revision of By-Laws reducing number of trustees from 9 to 7 was tabled.
- Discussion is open concerning building land purchase with contingencies, parking lot borders and concerns about overnight parking at library .
- Reviewed and approved revised Personnel Policy: Motion to approve Jerry Hunter Second Jim Dillon.
- Reviewed and approved new Reconsideration of Library Materials Policy Motion to approve: Kitty Hayes Second Anne Baldwin
- Stewart B. Lang Memorial Library Board has authorized the sale of its 1.0000 share of Brighthouse Financial, Inc. Common stock as indicated in a letter dated October 25, 2021. Motion to approve: Mary Begley Second Jim Dillon
- Following approval of sale of the above stock a motion was made to move the proceeds from Brighthouse Financial into the Vanguard fund. Motion to authorize this action: Mary Begley Second Anne Baldwin
- The Board recognizes the resignation of trustees Kitty Hayes and Nancy Peckham as of 12/31/2021. The Board would like to thank both women for their service.
- The Board welcomes Emily Gorham as a board trustee Her term will end December 2024. Motion to approve new member Jerry Hunter Second Kitty Hayes. Approved.

Motion to adjourn: Jerry Hunter Second: Jim Dillon Motion approved. Next Mtg: 1/3/22