

STEWART B. LANG MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

Monday, February 15, 2021

This meeting was held via Video Conferencing due to the COVID -19 pandemic.

In Attendance: Gayle James, Jim Dillon, Jerry Hunter, Caryl Kinney, Kitty Hayes, Maryanne Adams, Anne Baldwin, Nancy Peckham, Cathy Wood

Absent: Birgit Latray,

Community member: Pam Shane

- The meeting was called to order and the agenda adopted. All documents in need of review were previously emailed to members.

Secretary's Report: The January minutes were reviewed.

Motion to approve: Jim Dillon Second: Jerry Hunter

Director's Report: The January Director's report was reviewed.

Motion to approve: Kitty Hayes Second: Jerry Hunter

Treasurer's Report: The January Treasurer's report was reviewed.

Motion to approve: Jerry Hunter Second: Anne Baldwin

COMMITTEE REPORT:

Planning Committee: FLLS will host a Zoom workshop with guidelines for creating a Plan of Service. Date to be determined.

Old Business:

- 990 reports – no new information

New Business:

- The Board of Trustees welcomed Nancy Peckham to the board. This is a three year term which expires 12/31/2023.

Motion to accept new member: Caryl Kinney Second: Anne Baldwin

- Committee assignments: Nancy will join the Finance Committee.
- 2020 Budget vs Actual is completed.

- 2020 IRS 990 form is in progress. Jim Dillon is following up with tax account to see what documents may still be needed.
- Annual Reported is completed Motion to approve: Jerry Hunter Second: Kitty Hayes
- Rules and Regulations were reviewed. Motion to approve: Jim Dillon Second: Anne Baldwin
- Heather Warren has offered to survey proposed Village property at no cost to Library.
- It was suggested that Finance Committee might review investments and history of Lang monies.

Motion to Adjourn: Kitty Hayes Second: Jerry Hunter Approved

Next Meeting: March 1, 2021

Cathy Wood