

STEWART B. LANG MEMORIAL LIBRARY

MONTHLY BOARD MEETING AGENDA

Date & Time: Monday, March 01, 2021 @ 7:00 AM

This meeting may be conducted remotely by video conferencing because of the continuing COVID-19 pandemic. The public is welcome to participate, please call the Library to confirm location and remote log-in information.

1. CALL TO ORDER AND ROLL CALL
2. ADOPTION OF AGENDA
3. APPROVAL OF PRIOR MEETING MINUTES
4. DIRECTOR'S MONTHLY REPORT
5. TREASURER'S MONTHLY REPORT
6. COMMITTEE REPORTS:
 - a. Planning Committee (Caryl, Kitty & Birgit)
 - b. Finance Committee (Cathy & Nancy)
 - c. Facilities Committee (Jerry & Jim)
 - d. Personnel Committee (Maryanne & Anne)
7. OLD BUSINESS
 - a. 2020 Form 990EZ Late Filing (tax years 2018 and 2019)
 - b. Long Range Plan of Service
 - c. Extending back entry canopy (on hold, need at least two bids)
 - d. Replacing front door lockset (on hold)
8. NEW BUSINESS
 - a. Status of 2020 IRS Form 990EZ (due May 15th 2021)
 - b. Final 2020 Budget vs Actual Report
 - c. Submittal of 2020 NYS Annual Report (due 03/01/2021)
 - d. Review of Confidentiality Policy
 - e. (Note: the Investment Performance Report was presented at the February meeting)
9. PUBLIC COMMENT PERIOD (3 to 5 minutes per person)
10. OTHER BUSINESS
11. DATE OF NEXT MEETING: April 05, 2021
12. ADJOURNMENT