This meeting was held via Video Conferencing due to the COVID-19 pandemic.

In Attendance: Gayle James, Jim Dillon, Jerry Hunter, Kitty Hayes, Anne Baldwin, Caryl Kinney, Maryanne Adams, Cathy Wood

Absent: Birgit Latray, Monica Krupa,

Community member: Pam Shane

The meeting was called to order and the agenda adopted. All documents in need of review were previously emailed to members.

Secretary's Report: The minutes from the September meeting were reviewed.
Motion to accept: Kitty Hayes Second: Caryl Kinney Approved

Director's and Treasurer's Reports - September: Presented and unanimously approved.

COMMITTEE REPORT:

The Facilities Committee presented an estimate for new library doors and asked for permission to replace the basement door. Secor Lumber was the chosen vendor.
Motion to accept: Anne Baldwin Second: Maryanne Adams Approved

The committee suggested waiting to replace other two doors but would like to replace front door hardware to make it more fire safe.
Motion to accept: Jerry Hunter Second: Kitty Hayes Approved

Old Business:

• No updates on the Annual Report status.
• Caryl Kinney reported that she is still gathering information which is needed for the (2019) 990 form.

New Business:

• Library sick leave policy has been updated to reflect NYS mandates.
  Motion to accept: Jim Dillon Second: Caryl Kinney Approved
• The board has approved hourly and annual salary increases for the Director and hourly staff effective January 1, 2021. The NYS Minimum wage is increasing to $12.50/ hour. Michelle will see an increase from $12/hr. to $12.70/hr. Allison will see an increase from $11.80/hr. to $12.50/hr. Gayle’s annual salary presently is $28,704 based on a 40-hour work week. She will see a 6% increase bringing her salary to $30,430.

• Motion to increase salaries: Jerry Hunter  Second: Kitty Hayes  Approved

Motion to adjourn: Anne Baldwin  Second: Caryl Kinney  Approved

Next Meeting: November 2, 2020

Cathy Wood