

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

Monday, September 14, 2020

This meeting was held via Video Conferencing due to the COVID 19 Virus.

**In Attendance:** Gayle James, Jim Dillon, Kitty Hayes, Anne Baldwin, Caryl Kinney, Maryanne Adams, Cathy Wood

**Absent:** Birgit Latray, Jerry Hunter, Monica Krupa,

**Community member:** Pam Shane

- The meeting was called to order and the agenda adopted. All documents in need of review were emailed to members.

**Secretary's Report:** The minutes from the August meeting were reviewed.

Motion to accept: Jim Dillon Second: Maryanne Adams. Approved.

**Director's Report:** Report for August was reviewed.

Motion to accept: Anne Baldwin Second: Kitty Hayes Approved.

**Treasurer's Report:** July 1 – July 31, 2020

Motion to accept: Anne Baldwin Second: Cathy Wood Approved

August 1 – 31, 2020

Motion to accept: Kitty Hayes Second: Anne Baldwin Approved

### **COMMITTEE REPORTS:**

No updates at this time.

### **Old Business:**

- 2018 and 2019 IRS Form 990: 2018 has been filed, 2019 needs to be filed.

### **New Business:**

- There was a suggestion and discussion to remove fine policy for late book returns. There will still be a charge for lost or damaged books.

Motion to eliminate current fine policy: Caryl Kinney Second: Kitty Hayes  
Approved

- A discussion continued about need to replace exterior doors. Jim and Jerry are researching doors and pricing. Fire codes are also a consideration.
- A discussion continued about Library improvements and using recent donations (\$50,000) for improvements. It was suggested that a list be compiled in order to prioritize projects or purchases.

**Motion to adjourn:** Maryanne Adams   Second: Anne Baldwin   Approved

**Next Meeting:** October 5, 2020

Cathy Wood