

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

Monday, July 6, 2020

This meeting was held via Video Conferencing due to the COVID 19 Virus.

**In Attendance:** Gayle James, Jim Dillon, Jerry Hunter, Caryl Kinney, Kitty Hayes, Maryanne Adams, Anne Baldwin, Cathy Wood

**Absent:** Monica Krupa, Birgit Latray,

**Community member:** Pam Shane

- The meeting was called to order and the agenda adopted. All documents in need of review were emailed to members.

**Secretary's Report:** The minutes from the June meeting were reviewed.

Motion to accept: Kitty Hayes      Second: Anne Baldwin.      Approved.

**Director's Report:** Report for June was reviewed.

Motion to accept: Jim Dillon      Second: Anne Baldwin      Approved.

**Treasurer's Report:** June 1 – June 30, 2020

Motion to accept: Jerry Hunter      Second: Kitty Hayes      Approved.

### **COMMITTEE REPORTS:**

No updates at this time.

### **Old Business:**

- NYS Annual report: No update
- 2018 and 2019 IRS Form 990: No update
- Reminder to complete Sexual Harassment Training (<http://www.flls.org/hr/>)

### **New Business:**

- Approval of Infectious Disease Control Policy with updates to include safety procedures concerning Covid 19.

Motion to Accept: Maryanne Adams      Second: Kitty Hayes

- Questions and discussion concerning library occupancy under Covid mandates.

**Motion to adjourn:** Kitty Hayes Second: Anne Baldwin Approved

**Next Meeting:** August 3, 2020

Cathy Wood