

STEWART B. LANG MEMORIAL LIBRARY

MONTHLY BOARD MEETING AGENDA

Monday August 03, 2020 @ 7:00 PM

1. CALL TO ORDER AND ROLL CALL
2. ADOPTION OF AGENDA
3. APPROVAL OF JULY MEETING MINUTES
4. DIRECTOR'S REPORT
5. TREASURER'S REPORT
6. COMMITTEE REPORTS:
 - a. Planning Committee (Caryl, Kitty & Birgit)
 - b. Finance Committee (Cathy & Monica)
 - c. Facilities Committee (Jerry & Jim)
 - d. Personnel Committee (Maryanne & Anne)
7. OLD BUSINESS
 - a. NYS Annual Report Status
 - b. 2018 and 2019 IRS Form 990 status
 - a. Sexual Harassment Training (<http://www.flls.org/hr/>)
 - c. Deferred:
 - Outsourcing of bookkeeping (QuickBooks)
 - Review & approval of Plan of Service
 - Revision of Financial Policies and Procedures
 - Key Performance Indicators
 - AED purchase and training
8. NEW BUSINESS
 - a. Front window repair – complete, \$316.60 paid to Window Doctor
 - b. Third phase building conceptual design (using remaining CNYCF/CCF Grant funds)
9. PUBLIC COMMENT PERIOD (3 to 5 minutes per person)
10. OTHER BUSINESS
11. DATE OF NEXT MEETING: September 14, 2020
12. ADJOURNMENT