

STEWART B. LANG MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

Monday, April 6, 2020

This meeting was held via conference call due to the COVID 19 Virus outbreak. All Libraries and nonessential businesses are closed at this time.

In Attendance: Gayle James, Jim Dillon, Jerry Hunter, Monica Krupa, Anne Baldwin, Kitty Hayes, Cathy Wood

Absent: Maryanne Adams, Caryl Kinney, Birgit Latray,

Community member: Pam Shane

- The meeting was called to order and the agenda adopted. All documents in need of review were mailed to members prior to conference call.

Secretary's Report: The minutes from the march meeting were reviewed.

Motion to accept: Jerry Hunter Second: Monica Krupa. Approved.

Director's Report: Report for March was reviewed.

Motion to accept: Kitty Hayes Second: Anne Baldwin. Approved.

Treasurer's Report: March 1 – March 31, 2020

Motion to accept: Jim Dillon Second: Jerry Hunter. Approved.

COMMITTEE REPORTS:

No updates at this time.

Old Business:

- Annual report: no information at this time.
- 2018 and 2019 IRS Form 990: no information at this time.
- Outsourcing of bookkeeping: no information at this time.

New Business:

- Building Project: Board members discussed the feasibility of purchasing and converting St. Patrick's church into a useable library and community space. Comments and concerns included preserving a local building, location, possibilities for interior, existing kitchen and public space, church renovations vs. new building, financing and fundraising present and post pandemic, not all members have had an opportunity to see the church

space and grounds. The Board unanimously agreed to curtail planning of building or purchasing a new building at this time due to the uncertainty and possible severity of the Covid virus.

- Jim Dillon reported that three invoices from Architect Jill Fudo totaling \$3,997.50 have been approved and paid: \$3,200.00 for completion of Phase 1 Schematic Design per contract: \$632.50 for changing the schematic design from 8,000 sq ft to 5000 sq ft; and \$165.00 for inspecting and measuring St. Patrick's Church buildings. This money was taken from the \$5,000 architectural grant we received last year from CNYCF/CCF, leaving a grant balance of \$1,002.50.

Motion to Adjourn: Jerry Hunter Second: Anne Baldwin. Motion approved.

Next Meeting: Monday, May 4, 2020 pending suspension of Stay at Home order.

Cathy Wood