

# STEWART B. LANG MEMORIAL LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

Monday, February 3, 2020

**In Attendance:** Gayle James, Jim Dillon, Jerry Hunter, Monica Krupa, Anne Baldwin, Caryl Kinney, Kitty Hayes, Birgit Latray, Cathy Wood

**Absent:** Maryanne Adams

**Community members:** Pam Shane

The meeting was called to order and the agenda adopted.

**Secretary's Report:** The minutes from the January meeting were reviewed.

Motion to accept: Monica Krupa Second: Anne Baldwin. Approved.

**Director's Report:**

Motion to accept: Kitty Hayes, Second: Jim Dillon. Approved.

**Treasurer's Report:** January 1 – January 31, 2020

Motion to accept: Monica Krupa Second: Jerry Hunter. Approved.

### **COMMITTEE REPORTS:**

**Planning:** Kitty, Caryl, Birgit

Committee is working on Mission Statement and proposal for Capital Project Ad. The discussion included looking at measurable goals, budget concerns, impact on the community and needs of the community.

### **Other Business:**

- Concerns were voiced about the condition of the parking lot. Jim will attend the Village Board meeting to address the problem.
- Birgit has been added to the Planning Committee.
- After a discussion and in the interest of time the Board agreed to have Anne and Monica review and approve the Annual Report.
- Review of final budget for 2019 vs actual was tabled until March.
- Board discussed having a second person review finances as an oversight person.

### **Building Project Update:**

Jill Fudo has submitted a revised building plan.

Separate bank account is on hold.

Property arrangements with village is on hold pending review of redesign.

**Motion to Adjourn:** Kitty Hayes, Second: Monica Krupa. Motion approved. Time 8:15

**Next Meeting:** Monday, March 3, 2020.

Cathy Wood