

Stewart Lang Memorial Library
BOARD OF TRUSTEES
July 1, 2019

In attendance:

Gayle James, Jim Dillion, Jerry Hunter, Patti Russo, Monica Krupa, Anne Baldwin, Cathy Wood and Maryanne Adams

Absent: Kitty Hayes, Caryl Kinney

Community Member: Pam Shane

Secretary's Report:

The minutes from the July 1, 2019 meeting were reviewed.

Motion to accept: Cathy Wood

Second: Anne Baldwin

Motion carried.

Treasurer's Report:

Tabled to the August 5, 2019 meeting.

Director's Report:

Motion to accept: Maryanne Adams

Second: Jerry Hunter

Motion carried.

The Building/Planning Committee will be meeting on Tuesday, July 23, 2019.

The Finance Committee will meet in the Fall with regard to budget planning.

The Facilities Committee - Jim has a press release ready to be submitted with regard to the Library receiving the \$5,000.00 grant to assist in architectural fees

Personnel Committee - evaluation of the Director as commendable

Update of Policy Manual will be done in Fall 2019.

Quarterly reports for the first and second quarters - tabled to August 5, 2019 meeting.

Review of Budget vs. Actual Report 2019 - tabled to August 5, 2019 meeting.

The Board discussed the Gayle's meeting with Dr. Terry Ward about the possibility of the Library relocated to the Cato Meridian Middle School during the next capital project.

The Financial Policy and Procedures was reviewed and marked for language changes.

The next board meeting will be held on August 5, 2019.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Patricia Russo
Secretary