In attendance:

Caryl Kinney, Gayle James, Cathy Wood, Maryanne Adams, Jim Dillon, Kitty Hayes, Anne Baldwin, Patti Russo
Absent: Monica Krupa

Secretary’s Report:
The minutes from the May 6, 2019 meeting were reviewed.
Motion to accept: Jerry Hunter
Second: Kitty Hayes
Motion carried.

Treasurer’s Report:
The reports from April and May 2019 were reviewed.
Motion to accept: Cathy Wood
Second: Jerry Hunter
Motion carried.

Librarian’s Report:
Motion to accept: Caryl Kinney
Second: Maryanne Adams
Motion carried.

- Marge will be paid $350.00 for mowing the Library’s lawn last season. Ed Epphect will be paid $35.00 per mow this season.
- A new ADOBE Reader will be purchased for the Library’s computers.
- The Form 990 has been filed (an extension was granted as the due date for filing is April 15).
- The Internet Use Policy has been tabled to the July meeting. Gayle will contact FLLS for instruction on how the policy should be drafted.
- There was discussion regarding the newly formed Planning Committee with community members.
- Sexual Harassment training is in progress and must be completed by October 2019.
- Review of the Hiring Policy, Computer Usage Policy and Treasurer’s Quarterly Reconciliation Report have been tabled to the July meeting.

- Heather Warren has offered to survey the Library’s real property for free.

**Executive Session - personnel matter:**

Motion to accept: Jim Dillon  
Second: Cathy Wood  
Motion carried.

**Adjourn from Executive Session:**

Motion to accept: Jerry Hunter  
Second: Kitty Hayes  
Motion carried.

The next board meeting will be held on July 1, 2019.

The meeting was adjourned at 8:05 p.m.

**Adjournment:**

Motion to accept: Jerry Hunter  
Second: Kitty Hayes  
Motion carried.

Respectfully submitted,

Patricia Russo  
Secretary