

Stewart Lang Memorial Library
BOARD OF TRUSTEES
December 3, 2018

In attendance:

Gayle James, Jim Dillon, Dennis Taylor, Caryl Kinney, Cathy Wood, Jerry Hunter and Patti Russo

Absent: Maryanne Adams, Monica Krupa and Doreena Xedis

Secretary's Report:

The minutes from the November 5, 2018 meeting were reviewed.

Motion to accept: Dennis Taylor

Second: Cathy Wood

Motion carried.

Treasurer's Report:

The report from November 2018 was reviewed

Motion to accept: Jim Dillon

Second: Patti Russo

Motion carried.

Librarian's Report:

Motion to accept: Jerry Hunter

Second: Cathy Wood

Motion carried.

Motion accepting the Book Donation Policy XII

Motion to accept: Caryl Kinney

Second: Cathy Wood

Motion carried.

Motion accepting the renewal of Maryanne Adam's term as Trustee (January 1, 2018 through December 31, 2021)

Motion to accept: Jim Dillon

Second: Dennis Taylor

Motion carried.

Motion to approve the 2019 Proposed Budget as presented by Caryl Kinney

Motion to accept: Dennis Taylor

Second: Jerry Hunter

- Jim Dillon will research the cost of restoration and framing of the Library's original 1921 Charter
- Gayle James will review and redraft current job descriptions for the Library Director and staff
- The Planning Committee Report (Long Range Plan of Service) - tabled to January meeting

The next board meeting will be held on January 7, 2019.

The meeting was adjourned at 8:40 p.m.

Adjournment

Motion to accept: Jerry Hunter

Second: Cathy Wood

Motion carried.

Respectfully submitted,

Patricia Russo
Secretary