

LANG MEMORIAL LIBRARY  
MONTHLY BOARD MEETING AGENDA

MEETING DATE: Monday, November 05, 2018

STANDARD AGENDA:

- |                                      |                          |
|--------------------------------------|--------------------------|
| 1. Call to order and roll call       | 7. Old business          |
| 2. Adoption of agenda                | 8. New business          |
| 3. Approval of prior meeting minutes | 9. Public comment period |
| 4. Treasurer's report                | 10. Date of next meeting |
| 5. Director's report                 | 11. Other business       |
| 6. Committee reports                 | 12. Adjournment          |

OLD BUSINESS:

1. Framing and display of historic library charters (Director).
2. Sale, disposal or lay-up of small AC unit (Jerry and Director).
3. Completion of east wall drainage system work (Jim).
4. Purchase of new work station chairs (Director).
5. Cost of proposed 12 hour increase in operating hours (42 to 54 hrs)

NEW BUSINESS:

1. Personnel Changes:
  - a. Proposed Board Resolution regarding Library Director changes.
  - b. Welcoming and voting in new trustee Doreena Xedis.
  - c. Welcoming new employee Michelle Sherman.
2. Review and approval of new Sexual Harassment Policy.
3. Review and approval of revised By-Laws.
4. Review and approval of revised staff job descriptions.
5. Trustee term renewals and officer nominations (December meeting)
6. Planning:
  - a. Feedback from Oct 11<sup>th</sup> Cato Village Board meeting.
  - b. Property appraisals (separate for land & building)
  - c. 2019 Budget (due in November, delayed to December)
  - d. Long-Range Plan of Service
  - e. School tax levy increase
  - f. Building Project

NEXT MEETING: Monday, December 03, 2018